

Academic Leadership Council
Meeting Minutes
1:00 PM
Thursday, January 9, 2025
TTC 4370-4380

Present: Officers and voting members: C. Almeda, D. Benard, J. Brady, D. Brock, D. Coblentz, K. Dockerty, C. Gearig, O. Hadzic, S. Hughes-Winfrey, P. Jonas, T. Keena, B. Kring, D. Loucks, V. McCann, N. McClure, D. Multer, B. Murray, S. Myers, J. Ott, S. Ott, S. Pearson, C. Pruis, B. Purdy, A. Quinones, J. Ratliff, K. Rivard, A. Rodgers, A. Ross, J. Schmidt, T. Stefanick, S. Walman, L. Wells

Non-voting attendees: D. Alexander, R. Bair, N. Bergan, T. Birkholz, A. Brandt, N. Brindley, D. Crouch, M. Dunneback, R. Durkee, P. Eagan, R. Ferguson, A. Fontaine, G. Fredericks, J. Garza, P. Grohs, M. Holland, S. Hubbell, T. Kuriata, T. Labadie, B. Lindberg, D. Lindsley, P. Malsom, K. Naatjes, L. Orr, S. Postula, J. Pozzuto, L. Prister, B. Punches, J. Ramsey, B. Reynolds, C. Ross, D. Roushangar, A. Siebers, B. Talsma, S. Tanis, M. Vanderhill, B. Vezeau, J. Wagner, M. Walters, K. Wright

1. Call to Order – 1:04 PM
2. Review/Revise Agenda – Item 5 – updated new officer names.
3. Meeting Minutes of December 6, 2024 – Approved
4. Guests – None
5. Officer Reports
 - 5.1. Chair – Jenny Ott –
 - Met with administration – went over ALC agenda items.
 - 5.2. Vice Chair – Philipp Jonas –
 - No Report
 - 5.3. Secretary – Susan Pearson –
 - No Report
 - 5.4. Master of Committees – Kevin Dockerty –
 - No Report
 - 5.5. Faculty Liaison – Jim Ratliff –
 - No Report
6. Academic Services – Paige Eagan
Course and Curriculum, with Joe Brady – [documents here](#)
 - 6.1. Level III: First Reading
 - CIT (Cisco Technician AAS) Program Inactivation, effective term 202610.
 - Motion to approve program inactivation brought by J. Ott, 2nd by P. Jonas – motion passed.
 - AAMT – Applied Art & Media Tech – New Course, New Programs and Program Changes – see documents for more details
 - Motion to approve new course, new programs and program changes brought by P. Jonas, 2nd by K. Dockerty – motion passed.
 - LPN – Practical Nursing – New Course, Course Inactivation and Program Change – see

documents for more details.

- Motion to approve new course, course inactivation and program change brought by P. Jonas, 2nd by K. Dockerty – motion passed.
- BREW – Brewing – New Course, Course Inactivation, New Program, Program Change and Program Inactivation – see documents for more details.
- Motion to approve new course, course inactivation, new program, program change and program inactivation brought by P. Jonas, 2nd by K. Dockerty.

6.2. Tracy Labadie and Meredith Vanderhill, Advisory Boards Update

- Official meeting minutes will be kept in shared (Google Drive) folder for accreditation purposes.
- Streamlining membership process for new members – chairs should contact Martha Lull or Meredith Vanderhill with any changes.
- Advisory Board Celebration – Thursday, March 27.

6.3. Faculty Instructional Manual

6.4. Testing Center discussion items/updates

6.5. Other

- Michigan Community College Association High School to College Dashboard update.
- For course schedule changes, please work with Department Chair/Program Director and/or Instructional Dean. Deans will provide final approvals.
- Winter semester begins Monday, January 13.

7. Faculty Support – Gail Fredericks

- Updates in the Faculty Success Center Newsletter.

8. Unfinished Business

8.1. Evaluation Kit, moving to new questions is on hold at this time

8.2. FERPA FAQ sheet forthcoming, Sarah Hubbell

9. New Business

10. Outstanding Issues and Updates

10.1. Enrollment Reporting

11. Upcoming meeting dates for 2024/2025— 1PM

- February 7 @ 1PM - TTC room 4370_4380
- March 14 @ 1PM - TTC 4370-4380
- April 4 @ 1PM - TTC room 4370_4380
- May 2 @ *TBD, per Summit Scheduling*
- June, July, August - reserved for special meetings only, and dates/times are subject to room and faculty availability.

12. Reminders –

- Canvas Checklist is required for all courses part-time and full-time faculty are planning to offer in Winter 2026. The deadline for submitting courses for final review is July 1, 2025. Course assignments for Winter 2026 may be impacted if a course review is submitted after July 1, 2025. If a course review is submitted after August 29, 2025, the instructor will not be assigned online or blended courses for Winter 2026.

12.1. Announcements —

- Jim Ratliff – Employment Engagement and Wellness Committee presents Fun February – events and activities through the month of February.
- The Men's basketball team is currently undefeated and ranked number four in the nation.

12.2. Events —

- Basketball tailgating event scheduled for Wednesday, January 22.

13. Adjournment – 1:46 PM